

## WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the four months starting September 2020. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all Councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website ([www.westdevon.gov.uk](http://www.westdevon.gov.uk))

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

*Leader – Cllr Neil Jory*

*Deputy Leader – Cllr Lois Samuel*

*Lead Member for Environment – Cllr Caroline Mott*

*Lead Member for Health and Wellbeing – Cllr Tony Leech*

*Lead Member for Enterprise – Cllr Ric Cheadle*

*Lead Member for Communities – Cllr Terry Pearce*

*Lead Member for Customer First – Cllr Jeff Moody*

*Lead Member for Resources and Performance – Cllr Chris Edmonds*

*Lead Member for Homes – Cllr Debo Sellis*

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Democratic Services Section by e-mail to [democratic.services@westdevon.gov.uk](mailto:democratic.services@westdevon.gov.uk)

**All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated**

<b>Portfolio Area</b>	<b>Report Title and Summary</b>	<b>Lead Member / Officer</b>	<b>Documents to be considered in making decision</b>	<b>Date of Meeting</b>	<b>Consultees and means of consultation</b>
Council	<b>Title: Recovery Plan to the Covid-19 Crisis</b> <b>Purpose:</b> to consider the recommendations of the Joint Meeting of the Overview and Scrutiny Panel and Development Management Committee on the draft Recovery Plan	Cllr Jory / Drew Powell	Report of the Director of Governance and Assurance	15 Sept 2020	To be considered at the Overview and Scrutiny Committee meeting on 1 Sept 2020
Council	<b>Title: Amended Draft Budget 2020/21</b> <b>Purpose:</b> To consider a report that presents an amended budget for 2020/21 in light of the impact of Covid-19	Cllr Jory / Lisa Buckle	Report of the Section 151 Officer	15 Sept 2020	To be considered at the Overview and Scrutiny Committee meeting on 1 Sept 2020
Council	<b>Title: Write Off Report for Quarter 4 2019/2020</b> <b>Purpose of report:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	15 September 2020	
Council	<b>Title: Commercial Investments Update</b> <b>Purpose:</b> to update the Council on any commercial investment opportunities	Cllr Jory / Chris Brook	Report of Director of Place and Enterprise	15 September 2020	
Environment	<b>Title: 3 weekly waste update</b> <b>Purpose:</b> To provide Members with an update on the 3 weekly waste trial	Cllr Mott / Jane Savage	Report of Head of Contracts and Commissioning	15 September 2020	

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
Homes	<b>Title: Empty Homes Premium</b> <b>Purpose of report:</b> To consider an increase to the Council Tax premium on properties that have been empty for over two years	Cllr Sellis / Steve Henstock	Report of the Senior Specialist of Housing, Revenues and Benefits, and Customer First	15 September 2020	Consultation with various Heads of Practice
Strategic Planning / Environment	<b>Title: Coastal Concordat</b> <b>Purpose of report:</b> To outline to Members the protocol for formal processes where these are shared across administrative boundaries / responsibilities	Cllr Mott / Rob Sekula	Report of Head of Place Making Practice	15 September 2020	
Council	<b>Title: Capital Budget Monitoring Quarter 1 and Quarter 2</b> <b>Purpose of report:</b> The report advises Members of the progress on individual schemes within the approved capital programme for 2020/21, including an assessment of their financial position	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	20 October 2020	
Council	<b>Medium Term Financial Strategy for the five years 2021/22 to 2025/26</b> <b>Purpose of the report:</b> To set the strategic intention for all of the different strands of funding available to the Council. This brings together all known factors affecting the Council's financial position and its financial sustainability, to provide a long term financial forecast.	Cllr Jory / Lisa Buckle	Report of S151 Officer	20 October 2020	
Council	<b>Title: Revenue Budget Monitoring up to August 2020</b>	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	20 October 2020	

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
	<p><b>Purpose of report:</b> A revenue budget monitoring report to monitor income and expenditure variations against the approved revenue budget for 2020/21 up to August 2020</p>				
Strategy	<p><b>Title: Housing Strategy 2021-2026</b>  <b>Purpose of report:</b> To present the draft Housing Strategy to Members for comment and to recommend to commence the formal public consultation, prior to adoption from 1<sup>st</sup> April 2021.</p>	Cllr Sellis / Chris Brook	Report of the Director of Place and Enterprise	20 October 2020	
Homes	<p><b>Title: Springhill update</b>  <b>Purpose:</b> To provide Members with an update on Springhill</p>	Cllr Sellis / Dan Field	Report of Senior Specialist (Assets)	20 October 2020	
Council	<p><b>Title: Write Off Report for Quarter 1</b>  <b>Purpose of report:</b> The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs members of the debt written off for these revenue streams.</p>	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	1 December 2020	
Council	<p><b>Title: Revenue Budget Monitoring up to October 2020</b>  <b>Purpose of report:</b> A revenue budget monitoring report to monitor income and</p>	Cllr Edmonds / Lisa Buckle	Report of S151 Officer	1 December 2020	

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Meeting	Consultees and means of consultation
	expenditure variations against the approved revenue budget for 2020/21 up to October 2020				
Health and Well-being	<b>Title: Domestic Abuse Policy</b> <b>Purpose:</b> To agree and adopt the domestic abuse policy	Cllr Leech / Louisa Daley	Report of Specialist – Community Safety	1 December 2020	